

Payment- Requisition (**UBS**)

付款申请表 (上海麦田公共关系咨询有限公司)

Paid By: ☐ Draft (银行汇票) ☐ T/T (电汇) ☐ Cash (现金)
☐ Transfer (贷记凭证) ☐ Check (支票)

Cost Center Code (部门): 总经办

Date (年/月/日): 2021 年 01 月 13 日

Payee's Name (收款单位): 毛倩
Payee's Bank Name (收款人银行名称): 中国工商银行上海市分行营业部
Payee's Account No. (收款人帐号): 9558801001173817039
Expenses Description (费用说明): 房租 2020.01.10-2021.01.09
Amount (金额): 16,800.00 大写: 壹万陆仟捌佰元整

Please sign and date:

<i>Applicant</i> (申请人) :
<i>Department Manager/ Supervisor</i> (部门经理/主管):
<i>Checked By Finance</i> (财务复核) :
<i>General Manager's Approval</i> (总经理批准) : 