

Payment Requisition (*UBS*)

付款申请表 (上海麦田公共关系咨询有限公司)

Paid By: ☐ Draft (银行汇票) ☐ T/T (电汇) ☐ Cash (现金)
☐ Transfer (贷记凭证) ☐ Check (支票)

Cost Center Code (部门): 人事行政部

Date (年/月/日): 2021/1/5

Payee's Name (收款单位): 嗨菠萝企业管理咨询(上海)有限公司
Payee's Bank Name (收款银行名称): 平安银行股份有限公司上海奉贤支行
Payee's Account No. (收款帐号): 15000096101306
Expenses Description (费用说明): 2020 双旦团建活动培训服务费用 (尾款)
Amount (金额): 2247.9

Please sign and date:

Applicant (申请人): <u>Lisa</u>
Department Manager/ Supervisor (部门经理/主管):
Checked By Finance (财务复核):
General Manager's Approval (总经理批准):

Notes: